

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI

# RECRUITMENT OF SPECIALIST CADRE OFFICERS IN STATE BANK GROUP

ADVERTISEMENT NO. CRPD/SCO/2014-15/03

On-line Registration of Application : 09.09.2014 to 25.09.2014

Payment of Fee On-line : 09.09.2014 to 25.09.2014

State Bank of India invites on-line applications from Indian citizens for appointment in following Specialist Cadre Officers posts in State Bank Group. Candidates are requested to apply on-line through Bank's website <a href="https://www.statebankofindia.com">www.statebankofindia.com</a> or <a href="https://www.stateban

#### PLEASE NOTE THAT:

- 1. A candidate can apply for only one post under this project.
- 2. The process of Registration of application is complete only when fee is deposited with the Bank through On-line mode on or before the last date for fee payment.
- 3. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility. Admission to on-line test will be purely provisional without verification of documents. Candidature will be subject to verification of details/documents when the candidate report for interview.
- 4. Candidates applying for the post of **MEDICAL OFFICER (PPMO)** should sent copy of the print out of their online application along with copies of documents to State Bank of India as detailed under PARA 4(d).
- 5. Candidates are advised to check Bank's website <u>www.statebankofindia.com</u> or <u>www.sbi.co.in</u> for details and updates

# **VACANCY DETAILS:**

POST: <u>ECONOMISTS</u> & <u>RISK ANALYST</u>: (VARIOUS GRADES AS DETAILED BELOW)
BANK: STATE BANK OF INDIA

_	В			Bank Vacancies	Age		Educational Configuration	Evnorioneo	
Sr. No.	Post & Post Code	Grade	Bank	(General)	i		Educational Qualification as on 01.09.2014	Experience as on 01.11.2014	
					Min	Max			
1.	Chief Manager (Economist)	SMGS - IV	SBI	01	-	30 Years	Post Graduate Degree in Economics.  OTHER REQUIREMENTS	Minimum 5 years experience as an Economist or Analyst with Financial Institutions/ Banks/ Industry Chambers / Rating Agencies.	
	Post Code: CMEC						Candidates should have excellent communication and writing skills.	Preference will be given to candidates having background in analytics, industry research and macroeconomic forecasting & analysis.	
							Candidates having hands on experience in econometric packages like STATA, SAS and EVIEWS will be given preference.	Experience with an industry chamber and analytics firm will be an added advantage.	
2.	Manager (Economist)	MMGSIII	SBI	01	-	27 Years	Post Graduate Degree in Economics.	Minimum 2 years experience as an Economist or Analyst with Financial Institutions / Banks / Industry Chambers / Rating Agencies.	
	Post Code : MGEC						OTHER REQUIREMENTS  Candidates should have excellent communication and writing skills.	Preference will be given to candidates having background in corporate finance, investment research and macroeconomic forecasting and analysis.	
							Candidates having hands on experience in Econometric packages like STATA, SAS and EVIEWS will be given preference.	Experience with an investment banking division, preferably of a rating agency will be an added advantage.	
3.	Deputy Manager (Economist) Post Code : DMEC	MMGSII	SBI	01	-	25 Years	Post Graduate Degree in Economics.  OTHER REQUIREMENTS  Candidates should have excellent communication and writing skills.	Preference will be given to candidates having background in macroeconomic forecasting and analysis.	
							Candidates having hands on experience in Econometric packages like STATA, SAS and EVIEWS will be given preference.	Experience with a research institution or a bank or with a rating agency will be an added advantage.	
4.	Assistant General Manager (Risk Analyst) Post Code:	SMGS V	SBI	01	-	Years MBA/ MMS/ PGDBA/ PGPM/ PGDBM with Financi (The course should be of 2 years full time Chambers/		Minimum 10 years post qualification experience with Financial Institutions / Banks/ Industry Chambers/ Rating Agencies / Analytics Companies preferably in Analytics roles.	
	AGRA						The institute should be recognized/ approved by Govt., Govt. bodies/AICTE)		
							OTHER REQUIREMENTS		
							Candidates having hands on experience in econometric packages like STATA/ SAS will be given preference.		
5.	Chief Manager (Risk Analyst) Post Code : CMRA	SMGS IV	SBI	01		35 Years	Post Graduate Degree in Statistics OR MBA/ MMS/ PGDBA/ PGPM/ PGDBM (The course should be of 2 years full time duration. Course completed through correspondence/ part-time are not eligible. The institute should be recognized/approved by Govt., Govt. bodies AICTE)	Minimum 5 years experience with Financial Institutions/ Banks/ Industry Chambers/ Rating Agencies/ Analytics Companies preferably in Analytics roles.	
							OTHER REQUIREMENTS		
							Candidates having hands on experience in econometirc packages like STATA/SAS will be given preference.		
			POST : COMPANY SECRETARY						
6.	Chief Manager (Company Secretary)	SMGS IV	SBT	01	30 Years	45 Years	Graduate with minimum 65% marks and Associate Membership of Institute of Company Secretaries of India.	3 years POST QUALIFICATION experience in Investor Relations, Secretarial Matters, Statutory Compliance as a Company Secretary	
	Post Code : CMCS						Degree in Law (LLB) desirable	preferably in a Public Sector Bank or a reputed listed Public Limited Company	

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### POST: PERMANENT PART TIME MEDICAL OFFICERS (PPMO) **BANK: STATE BANK OF INDIA**

Post & Post Code	Grade			Va	cancies				Max Age	Eligibilty Criteria as 01.09.2014	
		SC	ST	овс	GEN	Total	PWD		]	Essential Qualification	Post qualification experience
							ОН	VI			
Permanent Part Time Medical Officer - I Post Code : P P M O	PPMO I	8	1	14*	23	46	2	1	35 Years	MBBS degree from a recognised university	Minimum 5 years experience as a General Practitioner reckoned as on the date of eligibility from the date of registration with the Medical Council of India (MCI). Experience gained during internship will not be counted for eligibility)

<sup>\*</sup> OBC vacancies are inclusive of 2 backlog vacancies

**ABBREVIATIONS**:

SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, PWD- Persons with Disability, OH- Orthopaedically Handicapped, VI- Visually Impaired

	SCALE ABBREVIATION	SCALE OF PAY (Rs.)	APPROX. MONTHLY EMOLUMENTS (Rs.)	
PPMOI	Permanant Part Time Medical Officer I	14500-600/7-18700-700/2-20100 ( <b>PPMO)</b>	30,000/-	
MMGS II	Middle Management Grade Scale II	19400-700/1-20100-800/10-28100	40,000/-	
MMGS III	Middle Management Grade Scale III	25700-800/5-29700-900/2-31500	52,000/-	
SMGS IV	Senior Management Grade Scale IV	30600-900/4-34200-1000/2-36200	63,000/-	
SMGS V	Senior Management Grade Scale V	36200-1000/2-38200-1100/2-40400	74,000/-	

#### NOTE:

- Candidates belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL' or GENERAL (OH/VI) as applicable.
- Maximum age indicated is for General category candidates. Relaxation in upper age limit will be available as detailed under Para 1 point No. 'a' below.
- The number of vacancies including reserved vacancies mentioned above are provisional and vary according to the actual requirement of the Bank.
- Candidates belonging to reserved category including Persons with Disabilities for whom no reservation has been mentioned are free to apply for vacancies announced for unreserved category and they must fulfil all the eligibility conditions applicable to unreserved category.
- Total emoluments per month have been worked out for posting in Metropolitan centres. It will vary as per place of posting and percentage of dearness allowance payable from time to time
- Reservation for PWD is horizontal and within the overall vacancies for the post.

#### 1. ELIGIBLITY CRITERIA:

Candidates should fulfil the eligibility criteria stipulated above as on 01-09-2014.

a) Relaxation of Upper age limit

Sr. No.	Category	Age relaxation
1.	Scheduled Caste/ Scheduled Tribe	5 Years
2.	Other Backward Classes (Non-Creamy Layer)	3 Years
3.	Persons With Disabilities (PWD)	PWD (SC/ST)-15 Years PWD (OBC)- 13 Years PWD (Gen)- 10 Years
4.	Ex Servicemen, Commissioned officers including Emergency Commissioned Officers (ECOs)/Short Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment.	5 Years
5.	Presons Ordinarily domiciled in the Kashmir Division of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989	5 Years

### NOTE: CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

### b) Notes for Orthopaedically Handicapped (OH)/Visually Impeired (VI) candidates:

OH/VI Candidates who suffer from not less than 40% of relevant disability should posses disability certificate issued by Medical Board duly constituted by Central or State Government issued on or before last date of online submission of application :

a) Only those OH candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum 40% and only those who fall in the following categories are eligible to apply:

MW - Muscular weakness and limited physical endurance

OL - One leg affected (R or L)

BL - Both legs affected but not arms

OA - One arm affected (R or L) -

- (a) Impaired reach:
- (b) weakness of grip;
- (c) ataxia
- b) Only those Visually handicapped persons who suffer from any one of the following conditions are eligible to apply.
  - i) Total absence of sight.
  - ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
  - iii) Limitation of the field of vision subtending an angle of 20 degrees or worse.
- c) Candidates having low vision as defined in Chapter I, Para 2 (u) of The persons with Disabilities (Equal opportunities, protections of rights and full participation) Act 1995.
- d) At the time of examination, only blind/low vision candidates and those candidates whose writing speed is affected by cerebral palsy can use scribe/writer at his/her own cost. In all such cases where a scribe/writer is used, the following rules will
- i) The candidate will have to arrange his/her own scribe/writer at his/her cost.
- ii) The candidate will have to give a suitable undertaking, in the prescribed format at the time of online examination.

iii) Blind/low vision candidates and other candidates whose writing speed is affected by cerebral palsy whether availing the facility of scribe or not shall be allowed compensatory time of 20 minutes and/or part there of for every hour of the examination provided that the candidate uses scribe /writer for both the objective & descriptive test.

#### 2. EMOLUMENTS:

Economists, Risk Analysit & Company Secretary: The scale of pay applicable to different grades are furnished above. The officials will also be eligible for DA, HRA. CCA, PF, Contributory Pension Fund etc as per rules in force from time to time.

MEDICAL OFFICERS (PPMO): The scale of pay is furnished above. Salary and other benefits DA, CCA, LFC, Medical facility etc will be as per the Uniform Terms and Conditions of service applicable to such officers.

## 3. PROBATION:

- i) for MMGS-II Posts Two years
- ii) for remaining Posts One year

# 4. SELECTION PROCEDURE:

(a) ECONOMISTS (b) RISK ANALYST (c) COMPANY SECRETARY: The selection of candidates will be on the basis of test and interview. The test will be conducted tentatively 0n 17th October 2014. (In case the number of applicants are less, Bank reserves the right to complete the selection through shortlisting and interview instead of through test and interview). The date of test will be uploaded on Bank's website and also advised to the candidates through SMS and e mails. Candidates will be required to download the call letters. The test may be held at Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Guwahati, Hyderabad, Kolkata, Lucknow, Mumbai, New Delhi, Patna & Trivandrum centres. The Bank, however, reserves the right to add or delete any centre and allot the candidate to any centre other than the one he/she has opted for.

## **EXAMINATION**; Pattern of Test

## (i) for ECONOMIST:

SI No	Test Details	No. of Questions	Marks	Time		
OBJECTIVE TEST: ONLINE						
i	Test of Reasoning	50	50 ᄀ∗	90 min.		
ii	Quantitative Aptitude	35	35			
iii	English Language	35	35 🗕			
iv	Professional Knowledge	50	100	45 min		

\*Tests other than Professional knowledge (PK) test are qualifying in nature and marks thereon will not be reckoned for arriving at merit list.

DESCRIPTIVE TEST: ONLINE					
(candidates will be required to answer by typing on computer)					
English Language Test :	1	50	45 min		
Essay on subject related to Economics					

## (ii) for RISK ANALYST & COMPANY SECRETARY

The test will be online objective test and the test pattern will be same as in the case of Economist. There will not be Descriptive Test for these post.

# **QUALIFYING MARK:**

## **OBJECTIVE TEST**

- > The minimum qualifying marks in the Tests other than PK test will be decided by the Bank on the basis of performance of all the participating candidates (mean marks) in each test.
- > Qualifying marks in PK test will be as decided by the Bank.

## DESCRIPTIVE TEST

> The qualifying marks in Descriptive test is as decided by the Bank

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#### **TEST MERIT LIST**

The merit list of qualified candidates in the Test will be based on the combined marks scored in the Professional knowledge test and the Descriptive Test in respect of ECONOMISTS.

The merit list of qualified candidates in the test in respect of RISK ANALYST & COMPANY SECRETARY will be based on the marks of professional knowledge test only.

Interview: The aggregate marks of the candidates qualifying in both the Objective Tests and Descriptive Test (only for Economist) will be arranged in desending order. Adequate number of candidates as decided by the Bank will be called for Interview. The qualifying marks in Interview will be as decided by the Bank.

(d) MEDICAL OFFICERS (PPMO): The selection will be through shortlisting and interview. Candidates applying for the post of PPMO should send printout of their online application along with copies of the undernoted certificates in an envelope super-scribed "Application for the post of Medical Officers" to:

The General Manager, State Bank of India, Corporate Centre, Central Recruitment & Promotion Department, Atlanta Building, 3<sup>rd</sup> floor, Plot No.209, BBR, Block No. III, Nariman point, Mumbai 400 021

#### Copies of documents to be enclosed:

1. Proof of age 2. Proof of educational qualification 3. Cast Certificate issued by competent authority on format prescribed by the Government of India in case of SC/ST candidates 4. OBC certificate containing the 'Non-creamy layer' clause issued by the competent authority during the period 01-04-2014 to the date of interview. 5 Discharge certificate by Ex-servicemen candidates. 6. Copy of registration certificate issued by Medical Council of India 7. Experience certificate

Last date for receipt of the print out of online application along with enclosures at the address mentioned above: 04-10-2014

#### 5. PLACE OF POSTING

The Economists may be posted at the Economic Research Department of the Bank in Mumbai or any other place as per the requirements of the Bank.

Medical Officers vacancies are at the undernotedcentres.

1	41 MED 4D 4D 61D 61 E				Vacancies
	AHMEDABAD CIRCLE			Vijayawada	1
	Ahmedabad	2		Tirupati	1
	Baroda	1		Guntur	1
	Rajkot	1	8.	NEW DELHI CIRCLE	
	Bhavnagar	1		Jaipur	2
	Surat	1		Meerut	1
2	BANGALORE CIRCLE			Dehradun	1
	Bangalore	2		Agra	1
3.	BHOPAL CIRCLE		9.	NORTH EAST CIRCLE	•
	Bhopal	1	9.	Jorhat	1
	Indore	1			I
	Gwalior	1	10.	LUCKNOW CIRCLE	
	Bilaspur	1		Bareilly	1
4.	BHUBANESWAR CIRCLE			Lucknow	1
	Bhubaneswar	1		Gorakhpur	1
	Berhampur	1		Varanasi	1
	Sambalpur	1	11.	MUMBAI CIRCLE	
5.	CHANDIGARH CIRCLE			Mumbai	2
	Chandigarh	1		CBD Belapur	1
	Ludhiyana	1		Panaji, Goa	1
	Shimla .	1	12.	PATNA CIRCLE	
	Jammu	1		Deoghar	1
	CHENNAI CIRCLE			Dhanbad	1 1
	Chennai	1		Muzzafarpur	1
	Madhurai	1	13.	TRIVANDRUM CIRCLE	
	Tiruchirappally	1	13.	Trivandrum	2
7.	HYDERABAD CIRCLE			Ernakulam	1
	Secunderabad	1		LITIANUIAITI	'

## 6. APPLICATION FEE AND INTIMATION CHARGE (Non-refundable)

SL NO	CATEGORY	AMOUNT (Rs.)
1.	SC/ST/PWD	100/- (Intimation Charges only)
2.	General and others	500/- (App. Fee including intimation only)

## 7. HOW TO APPLY

FOR DETAILED GUIDELINES / PROCEDURE ON

- (a) Application registration (b) Payment of fees
- (c) Photograph & Signature scane & upload.

Visit Bank's website www.statebankofindia.com OR www.sbi.co.in "careers with us" Recruitment of Specialist Cadre Officer in State Bank Group.

# 8. CALL LETTERS FOR EXAMINATION:

The candidates should download their call letter and an "acquaint yourself" booklet by entering their registration number and password / date of birth, from 09.10.2014 from the Bank's website. NO HARD COPY OF THE CALL LETTER / ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.

## 9. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINTION:

The candidates must bring one photo identity proof such as Passport/Adhar/PAN Card/Driving Licence/Voter's Card/Bank Passbook with duly attested Photograph/Identity Card issued by College or Institution/Gazetted Officer in the official letterhead in original as well as a self attested Photocopy thereof. The photocopy of Identity proof should be submitted along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

#### 10. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are cautioned that they should not furnish any particulars that are false, tampered/ fabricated and they should not suppress any material information while filling up the application form.

At the time of examination/interview, if a candidate is (or has been) found guilty of:

- (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/hercandidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable.
- a) to be **disqualified** from the examination for which he/she is a candidate
- b) to be <u>debarred</u>, either permanently or for a specified period, from any examination or recruitment conducted by Bank.
- 11. The Bank would be analysing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine / valid, the Bank reserves the right to cancel his/her candidature.

### 12. USE OF MOBILE PHONES, PAGERS, CALCULATOR OR ANY SUCH DEVICES:

- (i) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
- (ii) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/ pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.
- (iii) Candidates are not permitted to use or have in possession of calculators in examination premises.

#### 13. GENERAL INFORMATION:

- (i) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the online test all the candidates applying for the posts with the requisite fee on the basis of the information furnished in the online application and shall determine their eligibility only at the time of interview.
- (ii) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- (iii) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- (iv) Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, if called for interview.
- (v) A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on 25.09.2014.
  - OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2014 to the date of interview, should be submitted by such candidates, if called for interview.
- (vi) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.
- (vii) SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- (viii) Not more than one application should be summitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee / intimation charges paid for the other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in online exmination and/ interview will be summarily rejected/ candidature cancelled.
- (ix) The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/ or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.
- (x) IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS /HER SERVICES ARE LIABLE TO BE TERMINATED.
- (xi) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ Interview advices etc.
- (xii) Appointment of selected candidates is subject to his /her being declared medically fit as per the requirement of the Bank concerned.
- (xiii) DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF EXAMINATION, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- (xiv) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/ forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

Mumbai, Date: 06.09.2014 GENERAL MANAGER